

Doddington and District Parish Council

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11th November 2024

To the Members of Doddington and District Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of the **Doddington and District Parish Council** to be held on **Monday, 18th November 2024 at 7.30pm at Hankelow Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

M Clough

Mrs M Clough
Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. APPOINTMENT OF PARISH CLERK AND RESPONSIBLE FINANCIAL OFFICER

Members to approve the appointment of Mrs Muna Clough as Parish Clerk and Responsible Financial Officer to Doddington and District Parish Council, from the commencement date of 15th October 2024 on a starting salary of SCP 22 £16.93 per hour.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members of the Parish Council.

Members are reminded of their individual responsibilities in declaring interests. If an interest is declared, then to reduce the possibility of uncertainty, the Chair will ask the Member to not take part in any discussions or voting relating to that particular item, and s/he must not remain in the room, unless the Parish Council has agreed to grant a dispensation, to enable the Member to remain in the room. If an interest (either directly or indirectly) is not declared, Members are reminded of the details contained within the Councillor Code of Conduct.

4. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on 16th September 2024 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

5. PUBLIC FORUM

To enable Members of the Public the opportunity to raise any matters of interest with the Parish Council. Members of the Parish Council can raise questions on behalf of Members of the Public but must supply contact details of the person they are representing, so that the Parish Council can reply direct to the resident.

6. CHESHIRE EAST COUNCILLOR'S REPORT

Councillor Clowes to update Members on matters pertaining to the Parish including:-

- The Doddington 1 Application
- Electoral Cost Recovery proposals by Cheshire East Council

- Government Consultation re Remote Decision-making meetings and Proxy Voting [Enabling remote attendance and proxy voting at local authority meetings - GOV.UK](#)
- Trees (Bridgemere Lane Project).

7. PLANNING MATTERS

Members to consider the following planning application:-

App No: 24/1297N

Location: **Doddington Park Farmhouse Bridgemere Lane, Bridgemere, Nantwich, Cheshire East, CW5 7PU**

Proposal: Reserved Matters application for 18no dwellings on Site 1 on outline approval 18/2153N (APP/R0660/W/19/3221564): The development proposed is Development of 12 no. sites for residential development for 112 no. dwellings with means of access and layout included, but with all other matters reserved, for a 10 year phased release and delivery period and associated community betterment (parking overspill next to School, enhanced parking next to Church permissive pedestrian paths, playspace, public access, community orchard, educational contribution and affordable housing)[RE-SUBMISSION of 16/5719N : addition of extra 2.81 ha of land and 10 no. dwellings]

8. FORWARD PLANNING 2025-2026 – DRAFT BUDGET AND PRECEPT

Report of the Clerk and Responsible Financial Officer circulated.

9. BUDGETING 2024-2025

To retrospectively approve the reimbursement for the expenditure of the Clerk and Responsible Financial Officer, for the purchase of a Parish Council laptop, in the sum of £340.00 and Microsoft 365 for the Parish Council's work, in the sum of £59.99.

10. GOVERNANCE

- **Doddington and District Parish Council Standing Orders 2024-2025**

Members to note that the Clerk is starting to review all Governance documents, with the intention of updating and introducing some new Policies. In the first instance, Members are asked to approve the revised Doddington and District Parish Council Standing Orders 2024-2025 (copy circulated).

11. INTERNAL AUDITOR 2024-2025

To approve the appointment of Amanda Riley as the Parish Council's Internal Auditor for 2024-2025. Ms Riley's fee is £100.00.

12. PARISH COUNCILLOR REPORTS

To consider reports from Members of the Parish Council.

13. DATE OF NEXT MEETING

To note that the next meeting of the Parish Council will be held on Monday, 20th January 2025 at 7.30 pm at Hankelow Methodist Church, School Lane, Hankelow.

14. URGENT ITEMS

To consider any other items which the Chair of Council Business (or other person presiding) is of the opinion shall be considered as a matter of urgency.